

2019 Greater Lansing Balloon Festival – Aug 24, 2019 – Benefiting The Lansing Promise
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Set Up Time:

- Venue is the Hope Sports Complex, 5801 N. Aurelius Rd, Lansing MI 48911
- Vendors will be directed to their area upon arrival
- Set-up time will be from 12:00-2:30 pm on Aug 24 (We ask that you be set up by 2:30 pm. If you need more time, please let us know.)
- Vendors will be provided with one VIP parking pass for reserved parking
- Additional vehicles must pay for parking

Festival Hours (approx.):

- Saturday, Aug 24 from 3:00-9:00 pm
- Vendors are expected to be open until 8:00 pm. You are welcome to be open until the Festival ends at 9:00 pm, however, we will most likely advertise that you will be open until 8:00 pm since there is no electricity for lights.

Tear Down Time:

- Vendors must tear down after the event on Saturday and must be finished by 10:00 pm. All trash is to be placed in trash receptacles provided.

Payment:

- Early-bird applications are due with payment for each 10x10 booth area by **July 12, 2019**. After that, full payment is due by **August 16, 2019**. See next page for costs.
- Booth location to be determined by GLBF; first paid, first served. Map will be sent out with your parking pass(es)
- 1 table per booth rental will be provided; bring your own chair(s), tent, add'l tables, etc. for your booths
- Please make check payable to Greater Lansing Balloon Festival and mail to:

Greater Lansing Balloon Festival
c/o RE/MAX Real Estate Professionals
6607 W. St. Joseph Hwy
Lansing, MI 48917

This event is weather permitting and the application payment is non-refundable (due to weather)

Suitability to the Event:

The GLBF reserves the right to choose the vendors whose products and services are most compatible with the mission of the Festival.

Indemnification:

The GLBF and RE/MAX Real Estate Professionals will not be liable for any expenses/loss incurred by the vendor and the vendor agrees to indemnify The Greater Lansing Balloon Festival and RE/MAX Real Estate Professionals for any expenses or loss incurred as a result of vendor's participation in this event.

I have read and understand the Vendor Contract and agree to abide by all guidelines.

Signature and Date

Printed Name

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Please select:

Home-based Business - \$75 After 7/12/19 - \$90
Commercial Business - \$150 After 7/12/19 - \$165

Name of Company: _____

Contact Person: _____

Phone Number: _____

Email: _____

Website/Facebook Page: _____

of 10x10 Booth Areas Requested: _____

One (1) parking pass is included; No. of additional passes at \$10/each: _____

Description of Items to Be Sold: _____

Special Requests: _____

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